

- Online declaration membership form? + unsubscribe option?
- Terms and Conditions and Privacy Policy - On this page you can download the general terms and conditions and privacy statement that apply to members of sa Helix.

# Maastricht Student Association HELIX

## Terms and Conditions

(June 2020 Version)

Study association sa Helix will be referred to as SA sa Helix.

### **General Conditions**

- 1.1 These general terms and conditions apply to all members and services of sa Helix. Members accept these terms and conditions by being part of sa Helix.
- 1.2 The conditions regarding activities also apply to any guest and non-member who takes part in the activities of sa Helix.
- 1.3 sa Helix reserves the right to make interim changes to the terms and conditions. If it's major or directly affecting the members (positive or negative), members will be notified.
- 1.4 The most updated version of the terms and conditions can be viewed at all times in the website.

### **Contribution**

- 2.1 Contribution of payment of 35 euros for becoming a member lasts for being subscribed to us for 3 years.
- 2.2 If at any point in time during the course of 3 years, a member decides to no longer be part of sa Helix, the decision of how much is refundable will take place amongst the board.
- 2.3 If a member is in the program for longer than 3 years, and still wishes to join sa Helix and has been part of 3 years, they would have to apply again and pay the 35 euros.

### **Activities**

- 3.1 Participation in activities is entirely at your own risk. The board or the organizing committee is there to supervise but does not accept any liability for:
  - Physical injuries by the action of others or yourself
  - Loss and/or theft of property
  - Damage to property
- 3.2 Participants are responsible for having correct means of identification.

3.3 Participants are obliged to follow instructions and rules of the board of organizing party in events.

3.4 Participants are responsible at all times for their behavior (with or without drugs, alcohol, means of weapon or object, violence) and their consequences on or off the provided list. If there is damage caused, the member is possible for the payment, not the association.

3.5 During events, sa Helix promotes the association through pictures. Therefore becoming a member allows you to be comfortable with the pictures being taken and uploaded. There will be no embarrassing pictures posted as it reflects on the association's image. By any means if you are uncomfortable with pictures being taken, let the board know beforehand. If an uploaded picture is posted, we will take it down. You can see these pictures uploaded on our facebook and instagram (sahelixmaastricht) and on the website.

### **Excursion and trips**

4.1 All terms and conditions under Article 3 apply to participation in excursions, trips or outings.

4.2 Participants are required to arrange their own insurance and choice of bank and currency.

### **Questions**

If there are any questions, concerns or complaints regarding the terms and conditions, feel free to contact the board via email or in person in the sa Helix room. We would be happy to provide you with any added information that is not clear.

# Maastricht Student Association HELIX

## Privacy Policy

(June 2020 Version)

sa Helix respects and attaches a great deal of importance to your personal data. Therefore, information provided will be protected. This policy allows a sense of security for students that want to become a member. Members have a right to their data being trusted with us that's why we're hoping this policy provides a sense of insight.

### **Processing member's provided data**

1.1 sa Helix has the right to process member's information for the benefit of these purposes:

- Administrative purposes
- Becoming a member so it is easy for contact on several occasions that might arise (excursion and age limit to drinking for example)

1.2 sa Helix asks the following

- First Name
- Last Name
- Sex
- Data of Birth
- Student Number
- Phone Number
- Address
- Postal Code
- Residence
- Country

1.3 Personal Data are stored in the online program Conscribo and ClubIT

1.4 Additional information might be asked throughout the year if deemed necessary.

1.5 If at any point information is changed, notify the board so it can be updated in the system.

## **Mail**

2.1 sa Helix usually sends out newsletters via mail because that's the association's right to promote the association as well and the members. If at any point in time a member wishes to stop receiving these emails, they can unsubscribe by sending an email to [helix@maastrichtuniversity.nl](mailto:helix@maastrichtuniversity.nl).

## **Security and Rights**

sa Helix usually never involves third parties or leaks out personal information. It is well kept and secured in our online database. The information is accessible only to the board.

Members have the right to unsubscribe at any point. Members have the right to not give us permission to take or upload pictures of themselves.

## **Questions**

If you have any questions, concerns or complaints regarding this privacy policy, you can contact the board via email to [helix@maastrichtuniversity.nl](mailto:helix@maastrichtuniversity.nl) or in person in the Helix room. We would be happy to provide you with any additional information.